

# OPERATING RULES OF OUTDOOR AND UNDERGROUND UNGUARDED PARKING

2023



**OPERATOR:**

Novo Plaza s.r.o.,  
Václavské náměstí 834/17, 110 00 Prague 1  
ID: 26483360  
VAT: CZ26483360

obligations arising from these Regulations on the basis of a contract with the Operator are ensured by:

CBRE s.r.o.  
Palladium  
náměstí Republiky 1a/1079  
Prague, 110 00

**MANAGING PERSON:**

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**Last update: 16. 3. 2023**



## 1. Scope of application

The underground car park of the Centre is not guarded. Neither the operator or the parking lot service is responsible for possible losses of items of any nature that would be stolen from a parked vehicle. Neither the car park operator or the parking lot service is liable for any damage caused by a third party. The traffic situation in the parking lot may be affected by the traffic situation around the Centre, which the Centre cannot influence. The parking lot is intended for visitors to the Centre and is free of charge for the duration of the purchase at the Centre (hereinafter referred to as "visitors"). The underground car park is also intended for owners/drivers of motor vehicles who temporarily rent a parking space (hereinafter referred to as "users").

## 2. Rules for the use of the Centre's outdoor and underground car parks:

- 2.1. The provisions of Act No. 361/2000 Coll., on Road Traffic, as amended, apply to all parking areas.
- 2.2. The maximum permitted height for entering the underground car park is 1.9 m.
- 2.3. Users are obliged to respect these Operating Rules, the instructions of the Centre administrator and the parking lot staff when entering the Centre's car park, when parking the vehicle, when moving around the parking lot and when leaving. The operator is authorized and authorized to direct the traffic of entering and leaving vehicles on the entire parking lot.
- 2.4. The car park may only be used for arrival, parking of vehicles of visitors to the Centre and users, for storing purchased goods, for boarding parked vehicles and for the departure of these vehicles.
- 2.5. Special vehicles (e.g. towing vehicles, equipped with loading mechanisms, advertising mechanisms, etc.) may enter this car park only with the written permission of the Centre's administration, the Centre's security service or the parking lot staff.
- 2.6. Vehicles are allowed to park only in designated areas, i.e. marked by horizontal markings on the parking area.
- 2.7. Incorrect parking will be considered by the parking lot operator (even short-term) parking of the vehicle above the horizontal marking, parking in conflict with vertical traffic signs. For the purposes of these Operating Rules of the underground car park, vehicles for disabled persons (physically handicapped) are understood to be only vehicles marked in accordance with Decree No. 294/2015 Coll. – see point 3.1 of these Operating Rules of the car park. Exceptions to this provision are not specified in the Decree.
- 2.8. LPG and CNG vehicles are prohibited from entering the underground park.
- 2.9. Vehicles with a trailer (trailer, semi-trailer) are not allowed to enter the underground car park.
- 2.10. The speed of cars throughout the parking lot is limited to a maximum of 10 km/h.
- 2.11. Users are obliged to inform the parking lot attendant about all incidents in the parking lot (traffic accidents, injuries, vehicle breakdown, etc.) immediately after their discovery.

## 3. In the area of the outdoor and underground car park of the Centre it is forbidden to:

- 3.1. Perform maintenance and repair of vehicles, including replenishment of operating fluids.
- 3.2. Wash or clean the interior of the vehicle, body and engines of parked vehicles, with the exception of the services of Car Wash Express and Car Wash & Wax.
- 3.3. Pollute parking areas in any way with cigarette butts, mud or operating fluids from vehicles, feces or garbage.
- 3.4. Damage the parking area and the operator's equipment installed in the parking lot.

## Party 2



- 3.5. Begging, performing any dance, trickery, music or singing productions, engaging in any other entertainment activities, including betting, lottery or gambling.
- 3.6. To operate stall or walk-in sales without written permission approved by the Centre's administration, to carry out dealer activities and all activities of a political, assembly or manifestation nature, including charitable events, without the written consent of the Centre's management. It is also forbidden to place leaflets, banners, slogans, appeals, etc. in the parking lot, even attached to the bodies of parked vehicles.
- 3.7. Photograph, film or make video recordings.
- 3.8. Operate driving school training rides.
- 3.9. It is also forbidden to use the following in the parking lot for safety reasons:
  - 3.9.1. Move to intoxicated persons or persons under the influence of narcotic and psychotropic substances that reduce attention.
  - 3.9.2. Stay in parked vehicles for longer than necessary. The operator shall, if he deems it appropriate, be entitled to ask for explanations from such persons.
  - 3.9.3. Ride bicycles, scooters, roller skates, skateboards or other means (e.g. go-karts).
  - 3.9.4. Leave small children unattended or let animals run freely (e.g. dogs without a leash, muzzle).
4. Evacuation: When an evacuation is announced, all persons present in the parking lot, including customers and users, are obliged to comply with the orders of the intervention (or security) forces, the administration of the Centre, the parking lot staff or the Centre's security service.
5. Opening hours of outdoor and underground parking for the public:  
Mon - Sun: 6:00 – 23:00 – for arrival and departure of vehicles
6. Final provisions:
  - 6.1. In the event that the user/users breach the obligations specified and specified in the Operating Rules of the Centre's outdoor and underground car parks, the operator has the right to charge a contractual penalty of CZK 2,000 for each individual breach. The User/users are obliged to pay a contractual penalty at the request of the operator. In the event that the User/Users fail to pay the contractual penalty, the Operator shall enforce the contractual penalty in accordance with applicable law. The operator's claim for damages is not affected by the payment of the contractual penalty.
  - 6.2. The partial invalidity of certain provisions does not affect the validity of other provisions.
  - 6.3. Unlawful conduct against users of the Centre's underground car park is dealt with on the basis of reports from those affected, through the Centre's administration or the Centre's security service, the Police of the Czech Republic and other law enforcement authorities.
  - 6.4. Vehicles obstructing traffic in the parking lot or vehicles in violation of these Operating Rules of outdoor and underground parking will be towed away from the underground car park of the Centre at the expense of the owners of these vehicles.
  - 6.5. At the underground car park, the Visitor Rules of the Centre also apply.
  - 6.6. These Operating Rules of the Centre's underground car park come into effect on 1 January 2023.

With effect from 1. 1. 2023

Approved by: Dana Roidtová, Novo Plaza Shopping Center Manager